

Residential Construction Show
November 9, 2006
New Connecticut Convention Center
Hartford, CT

Company Name _____ Website www. _____

Mailing Address _____ P.O. Box _____

City _____ State _____ Zip _____

Phone _____ Fax _____ email _____

Contact Name _____ Signature _____

The individual signing this contract represents and warrants that he/she is duly authorized to execute this binding contract which includes the rules and regulations of the event noted on the back of this contract.

Products / Services _____

For Show Directory _____

Booth Fee(s)
\$10.00 per square foot

Payment Schedule:
50% with application
50% September 9, 2006

Corner Fee:
\$50.00

Booth Choices: (you can combine booths #'s to create larger space)

Booth Number	Dimensions	Booth Number	Dimensions	Booth Number	Dimensions
1. _____	_____	2. _____	_____	3. _____	_____

Please list any companies you don't want to be near: _____

Co-Exhibitor Fee – If you plan to share your booth space with another company, there is an additional fee of \$250.00. This entitles the co-exhibitor to a listing in the show directory, a booth sign, exhibitor badges with their company name, an exhibitor service manual and independent billing from service contractors.

Payment Information (check one)

MasterCard VISA Check (payable to HBA) \$ _____ Amount of payment

Card # _____ Exp date _____

Name as it appears on card _____

Billing Address _____

City _____ State _____ Zip _____

Signature _____ Please Print _____

Check here if you would like us to place additional payments on this card when they are due.

Return to:

Management Use Only

Residential Construction Show

c/o Reuter Exposition Services

Branford, CT 06405

Tel: 203/483-5774 Fax: 203/483-5778

Assigned Booth # _____ Dimensions _____

Date: _____ Signature _____

Rules & Regulations

1. **Contract for Space:** This application for space in the Residential Construction Show and the resulting booth assignment, constitutes a contract for the Exhibitor's right to use the space in accordance with show regulations.
2. Rental rates are 10.00 per sq. ft.
3. Payment Schedule: 50% with application and balance due September 9, 2006.
4. **Cancellation of Exhibit Space:** In the event that the exhibitor cancels exhibit space contracted herein, the exhibitor must do so in writing. Management will accept cancellation of this contract subject to the following schedule:
 - *Cancellation prior to September 9, 2006 refund of any payment over 50% of total booth cost
 - *Cancellation after September 9, 2006, no refund**Refunds will be made at the completion of the Residential Construction Show**
5. **Reduction of Exhibit Space:** At any time the Exhibitor may request a reduction of exhibit space, however, this may require a reassignment of booth location. Exhibit space reduction does not guarantee a refund. All reductions will follow the same schedule for original exhibit space as cancellations listed above.
6. **Liability Limitation and Indemnification:**

Insurance: All property of the exhibitor is understood to remain under the exhibitor's custody and control in transit to, from and within the confines of the exhibit area. Each exhibitor shall maintain insurance covering such property. The exhibitor is responsible for general liability coverage of at least \$1,000,000.00 naming HBA, Reuter Exposition Services and the CT Convention Center as co-insured. Appropriate Certificates of Insurance shall be furnished by the Exhibitor and made available to Show Management upon request.
7. Exhibitor waives all claims of every kind against HBA, its sponsors, show management, directors, officers, and employees.
8. Exhibitor agrees to indemnify and save HBA its sponsors and show management harmless from claims by exhibitor's agents or employees or by any other person arising out of any act or omission in any way related to exhibitor's participation in the show whether negligent or not.
9. In the event of cancellation or disruption of the show for any case, the Agreement shall be terminated and the exhibitor waives any claim for damages or compensation, except that the exhibitor shall be entitled to a refund of the amount paid for exhibit space for that portion of the show that is either canceled or disrupted.
10. **Failure to occupy Rented Space and Subleasing:** In the event that the exhibitor fails to use all or part of any space contracted, refunds will not be made on the unused portion of space. Exhibitors shall not sublease any part of the exhibit space to another vendor without notifying Show Management.
11. **Co-exhibiting Fee:** Any company sharing an exhibitor's booth (not owned by the exhibiting company) will be charged a \$250.00 co-exhibiting fee. The appropriate co-exhibitor form and payment must be completed and submitted to Show Management. This fee allows the co-exhibitor to distribute it's products and/or material in the booth, have a separate listing in the show directory, have exhibitor badges with their company name, receive an Exhibitor Service Manual, booth sign, and have advertising and promotion opportunities. Co-exhibitors will receive individual billing for contractor services. The Co-exhibitor Form is available from Show Management and will be in the Exhibitor Service Manual.
12. **Conditions :** Show Management reserves the right to restrict exhibits which because of noise, method of operation or any other reason become objectionable or otherwise detract from or are out of keeping with the show. Exhibitors are responsible for meeting all building rules & regulations and any subsequent amendments.
 - Exhibitors shall comply with state and local health and safety standards and applicable rules and regulations of local fire authorities in the city of Hartford, state of Connecticut.
 - Exhibitors are to surrender spaces occupied by them in the same condition it was at the time it was first occupied
 - Exhibitors are liable for any damage within their contracted booth space to floors, walls, columns or other parts of the exhibit hall property.
 - Exhibitors will abide by the tax laws of the state of Connecticut (see form in ESM)
 - Distribution of any material or literature is restricted to the exhibitors' booth area.
13. **Additions and Amendments to the Rules:** HBA, Show Management may issue additional rules as it deems necessary for the orderly presentation of the Show. Rules may be amended at any time, provided such amendment shall not substantially diminish the rights or increase the liability of the exhibitor.

Any questions? Please contact Show Management
Reuter Exposition Services
33 Flax Mill Road, Branford, CT 06405
Telephone (203) 483-5774
Fax (203) 483-5778
info@reuterexpo.com