



RCS 08 Residential Construction Show
Sponsored by: Home Builders Association of Connecticut

January 10, 2008
Connecticut Expo Center Hartford, CT

Exhibit Space Application Contract

The Residential Construction Show ("RCS") is owned and sponsored by the Home Builders Association of Connecticut, Inc. ("HBA") and is managed for the HBA by Reuter Expositions Services ("Show Management"). Subject to the terms and conditions of this Exhibitor agreement, including the RCS Rules and Regulations, which are incorporated in and form a part of this agreement, and upon acceptance of this agreement by the HBA, the undersigned Company ("Exhibitor") agrees to lease booth space from the HBA in the January, 2008, RCS as indicated below.

Company Name _____ **Website: www.** _____
As it should appear in all promotions and Show Directory

Mailing Address _____ **P.O. Box** _____

City _____ **State** _____ **ZIP** _____

Phone _____ **Fax** _____ **Email** _____

Contact Name _____ **Signature** _____

The individual signing this contract represents and warrants that he/she is duly authorized to execute this binding contract

Please list your products or services for the Show Directory: _____

Booth Fee(s):
\$11.00 per square foot

Payment Schedule:
50% deposit due with application
Balance due November 10, 2007

Corner Fee:
\$100.00 each corner

Booth Choices: (you can combine booth #'s to create larger space) Please refer to the floor plan; Call for available booths.

1st Choice		2nd Choice		3rd Choice	
Booth Number(s)	Dimensions	Booth Number(s)	Dimensions	Booth Number(s)	Dimensions
1.	_____ X _____	2.	_____ X _____	3.	_____ X _____

Please list any companies you do not want to be near _____

Co-Exhibitor Fee: If you plan to share your booth space with another company, there is an additional fee of \$250.00. This entitles the coexhibitor to a listing in the show directory, a booth sign, exhibitor badges with their company name, an exhibitor service manual and independent billing from service contractors.

Cancellation: In the event that the exhibitor cancels exhibit space contracted for herein, the exhibitor must do so in writing. If this agreement is cancelled by Exhibitor for any reason or by HBA because of Exhibitor's default or violation of this agreement, the following schedule of cancellation charges shall prevail: If cancellation occurs before November 10, 2007, Exhibitor shall forfeit to HBA 50% of the total contract rental. If cancellation occurs on or after November 10, 2007 Exhibitor shall forfeit to HBA 100% of the total contract rental. The retained rental shall be liquidated damages for the direct and indirect cost incurred by HBA for organizing, publicizing, setting up and providing space for Exhibitor, together with losses and additional expenses caused by Exhibitor's cancellation, including HBA's cost of reletting of the space.

If refunds to Exhibitor are necessary, such refunds will be made at the completion of the Residential Construction Show.

Payment Information: (check one)

MasterCard VISA Check (payable to "HBACT") \$ _____ Amount of payment

Card # _____ **Exp date** _____

Name as it appears on card _____

Billing Address _____

City _____ **State** _____ **ZIP** _____

Signature _____ **Please Print** _____

Check here if you would like us to place additional payments on this credit card when they are due.

Return to: Residential Construction Show
c/o Reuter Exposition Services
33 Flax Mill Road • Branford, CT 06405
Tel: (203) 483-5774 Fax (203) 483-5778

Show Management Use Only:

Assigned Booth#: _____ Dimensions: _____

HBA of Connecticut Acceptance of Exhibitor Agreement:

HBA Authorized

Signature: _____ Date: _____

Rules & Regulations

1. Contract for Space: This application for space in the Residential Construction Show and the resulting booth assignment, constitutes a contract for the Exhibitor's right to use the space in accordance with show regulations.
2. Rental rates are 11.00 per sq. ft.
3. Payment Schedule: 50% with application. Full payment due November 10, 2007
4. Cancellation of Exhibit Space: In the event that the exhibitor cancels exhibit space contracted herein, the exhibitor must do so in writing. Management will accept cancellation of this contract subject to the following schedule:
 - *Cancellation prior to November 10, 2007 refund of any payment over 50% of total booth cost
 - *Cancellation after November 10, no refund**Refunds will be made at the completion of the Residential Construction Show**
5. Reduction of Exhibit Space: At any time the Exhibitor may request a reduction of exhibit space, however, this may require a reassignment of booth location. Exhibit space reduction does not guarantee a refund. All reductions will follow the same schedule for original exhibit space as cancellations listed above.
6. Exhibitors that break down their exhibits prior to the official close of show on January 10, 2008, will be fined a sum of \$250 payable upon receipt of invoice.
7. Liability Limitation and Indemnification:

Insurance: All property of the exhibitor is understood to remain under the exhibitor's custody and control in transit to, from and within the confines of the exhibit area. Each exhibitor shall maintain insurance covering such property. The exhibitor is responsible for general liability coverage of at least \$1,000,000.00 naming HBA, Reuter Exposition Services and the CT Expo Center as co-insured. Appropriate Certificates of Insurance shall be furnished by the Exhibitor and made available to Show Management upon request.
8. Exhibitor waives all claims of every kind against HBA, its sponsors, show management, directors, officers, and employees.
9. Exhibitor agrees to indemnify and save HBA its sponsors and show management harmless from claims by exhibitor's agents or employees or by any other person arising out of any act or omission in any way related to exhibitor's participation in the show whether negligent or not.
10. In the event of cancellation or disruption of the show for any case, the Agreement shall be terminated and the exhibitor waives any claim for damages or compensation, except that the exhibitor shall be entitled to a refund of the amount paid for exhibit space for that portion of the show that is either canceled or disrupted.
11. Failure to occupy Rented Space and Subleasing: In the event that the exhibitor fails to use all or part of any space contracted, refunds will not be made on the unused portion of space. Exhibitors shall not sublease any part of the exhibit space to another vendor without notifying Show Management.
12. **Co-exhibiting Fee:** Any company sharing an exhibitor's booth (not owned by the exhibiting company) will be charged a \$250.00 co-exhibiting fee. The appropriate co-exhibitor form and payment must be completed and submitted to Show Management. This fee allows the co-exhibitor to distribute it's products and/or material in the booth, have a separate listing in the show directory, have exhibitor badges with their company name, receive an Exhibitor Service Manual, booth sign, and have advertising and promotion opportunities. Co-exhibitors will receive individual billing for contractor services. The Co-exhibitor Form is available from Show Management and will be in the Exhibitor Service Manual.
13. Conditions : Show Management reserves the right to restrict exhibits which because of noise, music, method of operation or any other reason become objectionable or otherwise detract from or are out of keeping with the show. Exhibitors are responsible for meeting all building rules & regulations and any subsequent amendments.
 - Exhibitors shall comply with state and local health and safety standards and applicable rules and regulations of local fire authorities in the city of Hartford, state of Connecticut.
 - Exhibitors are to surrender spaces occupied by them in the same condition it was at the time it was first occupied
 - Exhibitors are liable for any damage within their contracted booth space to floors, walls, columns or other parts of the exhibit hall property.
 - Exhibitors will abide by the tax laws of the state of Connecticut (see form in ESM)
 - Distribution of any material or literature is restricted to the exhibitors' booth area.
14. Additions and Amendments to the Rules: HBA, Show Management may issue additional rules as it deems necessary for the orderly presentation of the Show. Rules may be amended at any time, provided such amendment shall not substantially diminish the rights or increase the liability of the exhibitor.

Any questions? Please contact Show Management:

Reuter Exposition Services, LLC
33 Flax Mill Road, Branford, CT 06405
Telephone (203) 483-5774
Fax (203) 483-5778
info@reuterexpo.com